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**DIRECTORATE OF EDUCATION  
GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI  
(PRIVATE SCHOOL BRANCH) EC Id-24120000068**

No.F DE.(15)/181/PSB/2024/5656-5665

Dated: 03/10/2024

To,

**The Manager,**

S.D. Sarawati Bal Mandir (1412147)

C-5, Rajeev Nagar

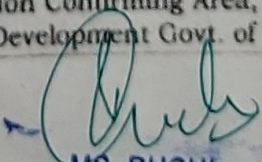
Phase-II, Rohini, Sector-22

**SUB:- Grant of provisional up-gradation of school from Secondary level to Sr. Secondary level (Arts & Commerce) in r/o S.D. Saraswati Bal Mandir (School ID:1412147), C-5, Rajeev Nagar, Phase-2, Rohini Sector-22, New Delhi-110086**

Sir,

With reference to your application on the subject cited above. I am directed to convey the approval of Director of Education, Govt. of NCT of Delhi for grant of PROVISIONAL upgradation of S.D. Saraswati Bal Mandir (School ID:1412147) from class Secondary level to Sr. Secondary level (Arts & Commerce stream) w.e.f session 2024-2025 upto 31/03/2029 subject to the following terms and conditions:-

1. That the school shall abide by the provision of DSEAct, 1973 and RTE, 2009 rules made there under as well as the instructions issued by the Director of Education from time to time.
2. That all the facilities prescribed under section 4 of DSEAR 1973 read with rule 50 & 51 of DSEAR 1973, shall be made available to the students.
3. That the school shall admit the students without any discrimination of religion race, caste or place of birth as per the norms of the Department.
4. That the school shall follow the three language formula for teaching.
5. That the school shall not run any unauthorized classes or any other activities within the school premises and all the recognized classes shall run at one place in the premises of school.
6. That the managing committee shall regulate the functioning of school strictly in accordance with the provisions of DSEAR 1973/RTE Act, 2009.
7. That the Management of the school shall create a reserve fund in the form of Fixed Deposit in the joint account in the name of Manager of the School and Dy. Director of Education (Distt.) equivalent to 3 months salary of staff or Rupees One lakh + Rs 80/- per student within 3 months from the date of issue of letter.
8. That in no case the school funds will be diverted/ transferred to any other fund/account of the society. The school funds will also not be utilized by the society for any other purpose other than that of the school.
9. That the school shall ensure that the Fire safety equipments and arrangements are maintained as given in circular No 262-362 dated 17/1/2005 and corrigendum dated 27/1/2005 issued by Directorate of Education.
10. That the school shall comply with the directions of Hon'ble Supreme Court regarding the arrangement made for transporting school students to and fro the school as per Circular No. DE 23(47)/School Br/2004/6942/ 66988 dated 29/9/2004 & 18/11/2005.
11. A certificate from the competent authority that the Building has been constructed as per National Building code 2005 with in three months.
12. Salary & other facilities to staff and teachers will be made as per section 10(1) of DSEAR 1973 and relevant section of RTE Act, 2009.
13. Salary to the staff should be made through crossed cheque/ Electronic clearance system.
14. That the school shall provide free and compulsory education to the children as per notification no. 15(172)/ DE/Act/2010/69 dated 7/1/2011.
15. That the annual return Under rule 180 of DSEAR'73 shall be filled with the concerned E.O.
16. That the school abide by the instructions/orders regarding fee-hike, issued by the Dte. of Education.
17. In case of Provisional Recognition to the school situated in Non Confirming Area, the recognition will be subject to the outcome of notification by Ministry of Urban Development Govt. of India, Delhi.

  
**MS. RUCHI  
PRINCIPAL  
S. D. SARASWATI BAL MANDIR,  
RAJEEV NAGAR, PH-2, DELHI-86**



18. That the violation of any instructions/order/rules and regulations of the department, shall lead to the withdrawal of recognition of the school.
19. Final outcome of the notification of MoUD, Govt. of India.
20. That the school shall observe the relevant provisions of DSEAR, 1973 & RTE Act, 2009 and directions/instructions issued by the Department from time to time.
21. That the school shall comply with the orders dated 07.11.2017/guidelines of DoE and judicial pronouncements w.r.t. safety of the students and shall take all necessary steps to this effect.
22. That the school shall comply with the provisions of Section 10 (1) read with Rule 125 of DSEAR, 1973.
23. That the school shall complete the construction of ramp & CWSN toilets and submit the requisite documents to the concerned district authority within 02 months.
24. That the school shall comply with clause 14 of order No. F. DE/15(56)/ACT/2009778 dated 11.02.2009 in r/o maintenance of DRF. School also ensure to follow FN-21 'Accounting by schools' as issued by the Institute of Chartered Accountants of India (ICAI) for proper accounting treatment.
25. That the school shall comply with clause 14 of order No. F. DE/15(56)/ACT/2009778 dated 11.02.2009 in r/o maintenance of DRF. School also ensure to follow FN-21 'Accounting by schools' as issued by the Institute of Chartered Accountants of India (ICAI) for proper accounting treatment.
26. That the school shall make payment of salary and other admissible allowances to its teaching/non-teaching staff as per ongoing CPC through bank/RTGS.
27. That the school shall comply with the order F.No.DE.15(305)/PSB/Misc./2020/P1.file-11/5658-5662 dated 21.06.2023 (at page-300/C) regarding the appointment of special educator.
28. That the school shall comply with the order dated No.DE.15(305)/PSB/2020/Pt.File-I/5641-5647 dated 20.06.2023 (at page- 299/C) regarding submission of renewed/updated certificates like Fire NOC, Water test report, School Health Certificate, School Building Certificate/Structural stability certificate to the zonal authorities of DoE.
29. That the school shall submit latest water test report issued by Delhi Jal Board within 02 (two) months to the District Authority.

SUSHITHA BIJU  
DDE(PSB)

Dated: 03/10/2024

No.F DE.(15)/181/PSB/2024 / 5656 - 5665

Copy to:-

1. Secy, CBSE, PS 1/2 behind Institutional Area, I.P Extn, Patparganj, New Delhi
2. Addl DE (School) Dte. of Education
3. DDE (Plg), Dte. of Education, Timarpur Delhi
4. DDE North West B-II Concerned
5. DDE (Science), Lajpat Nagar, Delhi
6. DDE (HQ), old Sectt, Delhi.
7. PA to Director of Education, old Sectt, Delhi
8. E.O Concerned Zone 13.
9. Director (IL), DDA, Vikas Sadan, New Delhi
10. Guard file

SUSHITHA BIJU  
DDE(PSB)

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PRINCIPAL

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RAJEEV NAGAR, PH-2, DELHI-86